



## Results

- EzeScan has increased productivity and improved timelines, accountability and security of records.
- Using the solution has reduced keystrokes and improved accuracy.
- Documentation is provided in the required structure and formatting, saving time and improving access to files.

Guarino then approached EzeScan to discuss a solution for dealing with police briefs. A solution was developed based upon predesigned barcode sheets that divide the police brief by the various different document types. These sheets also provide the information used to title the individual documents in HP TRIM.

The sheets also trigger different indexing questions for the specific document type, with all default metadata automatically applied by EzeScan by undertaking a database reference to the ODPP's form information database.

"We proceeded to test the EzeScan application on various briefs and we quickly found that the solution was workable and would provide the organisation information in the required structure and formatting," said Guarino.

"Using the barcode sheets and zone recognition through EzeScan, we reduced keystrokes and improved accuracy. The EzeScan solution perfectly suited our needs. It was a simple deployment with out-of-the-box connectivity with our Kodak scanners and HP TRIM."

"The use of barcode cover sheets which contain the TRIM folder number and the document type in the brief has now been expanded to scanning other documents. At present we are using 25 of these sheets."



**This solution has increased our productivity and improved timeliness, and we are now looking at enabling other divisions of ODPP to use the technology to help our business in the battle against paper.**

**Valter Guarino, Manager of Records at the ODPP**



"The support from EzeScan has been excellent, whenever we have needed a hand to create a new workflow or transfer a license they have been very professional with quick responses and quality of service."

## About EzeScan

EzeScan provides fast, cost effective business process automation solutions including simplified document back scanning, accounts payable, data robotic process automation, forms data extraction, mailroom/correspondence automation and highly integrated EDRMS capture. With thousands of installations in Australasia, North America and the UK, EzeScan is your ideal digital transformation provider.

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